

Aclet Close Nursery School

Photograph and Video Consent

Taking photographs and videos of children and young people

Aclet Close Nursery School recognises its responsibility to ensure the welfare and safety of children and young people and to comply with General Data Protection Regulations. You may wish to refer to our privacy notice on our website, which explains how we use your data, and your rights and responsibilities.

We use photographs and videos for a number of reasons including celebrating and recording children's successes. These images or videos may be used on display boards, screens and on our website and our social media site. Your child's identity will not be disclosed without your consent and only if the photograph is used to celebrate individual success.

Photographs and videos will only be recorded on school owned equipment and will not be kept for longer than is to be considered necessary and, in any event, not exceeding a maximum of three years after your child has left the school.

We also believe that it is important for families to celebrate children's successes and, for that reason, at some events we may allow parents/carers to take photographs and videos of their own children only.

If you are concerned about the privacy of your child, we would like to encourage you to make an appointment and discuss your concern with Lisa Jenkins or Suzanne Staines (Co-Head teachers), so we can take appropriate measures to protect them.

On some occasions, if we do not have permission to use the image of your child, it may result in your child not being able to take full part in some school events.

Please answer the questions on the attached consent form, then sign and date where shown. Please return the completed form to the school as soon as possible.

It is the Parent's/Carers responsibility to inform the school if circumstances change and you wish to withdraw consent.

I give consent for you to record and use images or videos of my child in the following ways:

| Consent | Please circle your answer | |
|--|---------------------------|----|
| <p><i>Learning Journals are used to show a record of your child's learning during their attendance at Aclet Close Nursery School. They are used as part of the school's processes to record and measure progress. On many occasions, children will be learning in a group and their image may appear in another child's journal. We need to ask permission for this to be shared with their parents.</i></p> | YES | NO |
| My child's image may appear as part of a group in another child's learning journal and be shared with their family. | YES | NO |
| Website (shows trips, activities and celebrates children's successes) | YES | NO |
| Facebook (shows trips, activities and celebrates children's successes) | YES | NO |
| General publicity (includes use by Durham County Council and for training purposes) | YES | NO |
| Use by the press and other broadcast media. | YES | NO |

| In addition I confirm that: | Please circle your answer | |
|---|---------------------------|----|
| I understand that school policy allows Parents/Carers to photograph their OWN CHILDREN ONLY during school events (e.g. School Nativity) | YES | NO |

Aclet Close Nursery School will take all steps to ensure images and videos are used solely for the purposes they are intended. If you become aware that these are being used or shared inappropriately, please contact the school.

Name of Child _____

Name of Parent/Carer _____

Signature _____ **Date** _____

Consent shall be obtained when children are admitted to Aclet Close Nursery School and will last for the duration of their attendance here, unless consent is withdrawn. Images may be kept for no longer than necessary and will not be kept for longer than is to be considered necessary and, in any event, not exceeding a maximum of three years after your child has left the school.

You can withdraw consent at any time. To do this please contact: School office 01388 603006